

William Paterson University

Standards of Conduct for Recreational Services Staff

The William Paterson University Recreational Services staff will...

1. Seek to maintain exemplary standards of personal and professional conduct at all times.
2. Strive to advance their knowledge and achieve higher levels of excellence in the field of collegiate recreation and well-being
3. Actively advance, support and promote the collegiate recreation and well-being profession through word and deed.
4. Encourage promotion of recreational sports ideals that include sportsmanship, fair play, participation, and a commitment to excellence by utilizing resources that promote ethical and healthy lifestyle choices.
5. Actively model and encourage integration of ethical behavior into all aspects of employment, work environment, and volunteer service.
6. Pursue the University's goals and objectives in a moral and ethical manner.
7. Uphold all laws and regulations in implementing policies, discharging responsibilities, and conducting activities for the University and volunteer organizations.
8. Never use employment or position for undue personal gain, nor accept any gratuity, gift, or favor that might impair or appear to influence professional decisions or action.
9. Maintain confidentiality of all privileged information as an employee and/or as a volunteer, except when by doing so becomes a legal breach of conduct.
10. Promptly and completely disclose to appropriate authorities all potential and actual conflicts of interest.
11. Promptly cooperate in any formal investigation of alleged wrongdoing.
12. Fully comply with any published records retention or destruction policies and schedules, including preserving records that are relevant to litigation or potential litigation until the records are no longer needed.
13. Serve all persons fairly and without prejudice.
14. Not practice or tolerate discrimination against persons on the basis of race, gender, religious affiliation, age, marital or civil union status, sexual orientation, national origin, ancestry, intellectual development, veteran status or physical disability.
15. Faithfully execute employment duties and volunteer responsibilities.
16. Communicate truthfully and accurately to facilitate timely execution of fiduciary responsibilities.
17. Encourage cooperation with institutions of higher education, professional associations, nonprofit organizations, and public agencies, in support of collegiate recreation and well-being interests.
18. Encourage professional development and continuing education.
19. Fulfill any personnel evaluation responsibilities in a fair and considerate manner and on the basis of clearly stated criteria.
20. Not misrepresent my professional qualifications, deliberately make a false or malicious statement about a colleague, or fail to disclose a material fact relating to competency and qualifications others
21. Not disclose information about colleagues obtained in the course of professional service unless such disclosure serves a compelling professional purpose or is required by law.
22. Engage in only appropriate and professional conduct and behavior with supervisees and colleagues.